What You Should Know About Your Upcoming Procedure

SCREENING MAMMOGRAPHY

From Your Friends At KSB

What is a Screening Mammogram?

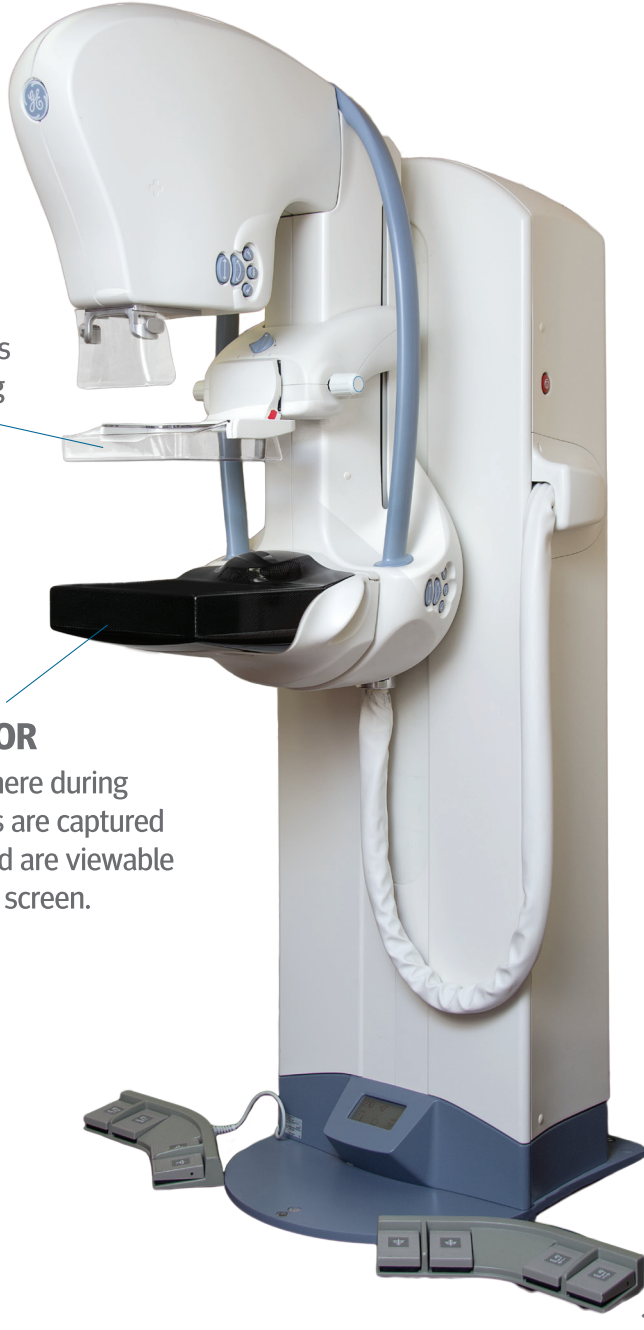
A screening mammogram is used to help find breast cancer early in women that have no symptoms. With a screening mammogram, a Radiologist is not only looking for subtle changes in breast tissue density, but is also looking for calcifications, cysts and fibroadenomas (solid lumps of normal breast cells).

The key role of a mammogram is to identify breast cancer early in its development when it is very small. This is often a year or two before it is large enough to be felt by you or a healthcare provider.

What is a Diagnostic Mammogram?

A diagnostic mammogram may be done as a problem-solving examination in patients who have an abnormal physical finding (pain or lump) or after an abnormal screening mammogram.

What Does A Mammography Unit Look Like and How Does It Work?



COMPRESSION PADDLE

This lowers and rests on the breast during compression.

DETECTOR

The breast rests here during compression. Images are captured electronically here and are viewable on a computer screen.

How Do I Set Up My Screening Mammogram?

Call our KSB Central Scheduling
815-284-5700
Mon.-Fri.: 7:00 AM – 5:30 PM

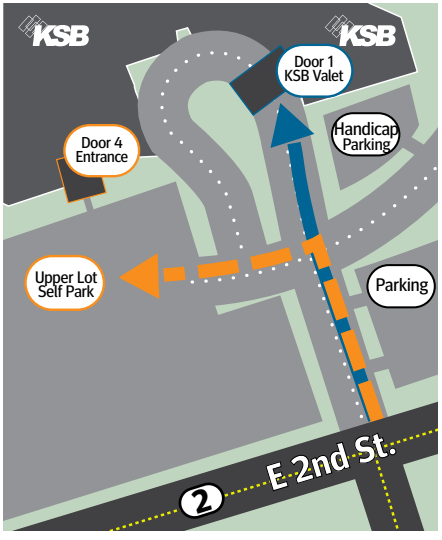
Do I Need a Doctor's Order?

If it has been a year since your last mammogram and you do not have any physical symptoms, a doctor's order is not needed. You will be asked to provide your doctor's name where your results will be sent.

If possible, do not schedule your mammogram just before or during your menstrual period, especially if you have breast pain at that time.

If you have noticed an abnormality in your breast(s), notify your healthcare provider. An order is needed for diagnostic mammograms when physical findings are present in the breast or for a follow-up from an abnormal screening mammogram.

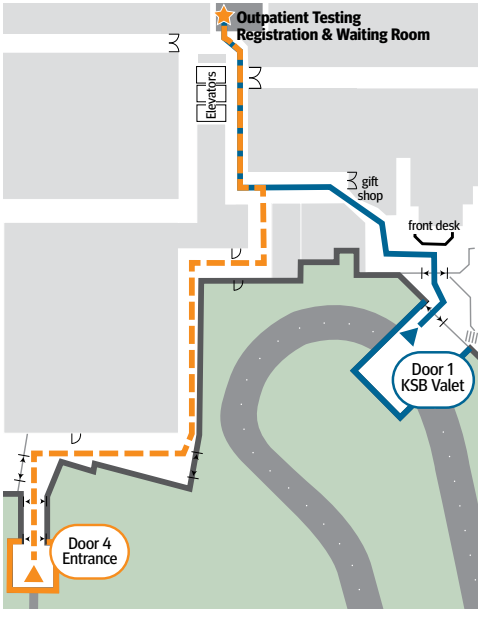
Where Do I Park?



KSB Hospital
403 East First Street
Dixon, IL 61021

- Use the hospital's free Valet Service by using Door 1, which is located in the circle drive.
- If you are parking on your own, the entrance to this lot is located off of 2nd Street. Enter the hospital at Door 4 Entrance of the Upper Parking Lot.

Where Do I Go?



★ **Outpatient Testing Registration & Waiting Room** (not Day Surgery)

- If using **Door 1, KSB Valet**: The Valet or the volunteers at the front Desk will show you the way to the "Outpatient Testing Registration & Waiting Room".
- If using **Door 4 Entrance:** Upon entry, turn to the right and follow the corridor around to the left and follow the signs to the "Main Hospital" and "Outpatient Testing Registration & Waiting Room".

* If your scheduled appointment is **at 6:00 PM or after**, you should check in for registration at the **Emergency Room**. *

Please arrive 15 minutes prior to your appointment.

Are There Any Things I Should or Shouldn't Do Before My Mammogram?

You should try to dress comfortably. Wear a two-piece outfit because you will need to undress above the waist.

Refrain from using any type of powders, deodorant, ointments or creams prior to your exam because they will affect the quality of the mammogram.

Please bring along a Photo ID and your Insurance Card for the Registration process.

You may take medication(s).

If you are pregnant or think you may be pregnant, notify your ordering provider immediately.

What Happens After I Arrive Prior to My Exam?

Registration Will Take Approximately 15 Min.

Please note: If your scheduled appointment is at **6:00 PM or after**, you should check in for registration at the **Emergency Room**.

Arrive at Outpatient Testing Registration & Waiting Room and check in 15 minutes before your appointment.

You will be asked to undress from the waist up and place a cape over your shoulders.

If you have deodorant on, you will be asked to wash your underarms with a provided cleansing wipe.

You will be asked to update your information on the Mammography Worksheet.

What is Going To Happen During The Procedure?

This procedure lasts about 20 min

A Screening Mammogram consists of 2 views of each breast.

During the procedure, your breast is placed on the detector of the mammography unit, compressed firmly between the detector and the compression paddle and an x-ray is taken.

Each view only takes a few minutes and is performed by a trained mammographer.

Once the exam is completed you will redress in the room.

Your mammographer will escort you to where you arrived when the exam is done.

Most women say the compression involved in this procedure is uncomfortable, but not painful.

What Happens to My Exam Results?

The Radiologist will interpret your exam and produce a report which will be sent to your ordering provider.

You will be notified by the Mammography Department by phone if follow-up diagnostic imaging is needed.

If no follow-up is needed, you will receive a result letter in the mail within a week.

How Do I Get Exam Results To My Outside Provider?

If you are referred to a provider outside of KSB, that provider may request the imaging that was done to be sent to him/her. In some cases, the provider can be sent the images electronically through the network. In other cases, the provider may ask that you bring a CD with the images.

If you need a CD of images created...
call: KSB Health Information Management Services Department
815-285-5925

These copies will be prepared for you to pick up in
Medical Records, Hours are Mon.-Fri., 8:30 AM – 5:00 PM.

You may also just stop in and they will arrange for the CD to be created while you are here, though calling ahead will insure that it is ready when you get here.

Medical Records is located to the right of the Desk as you enter the Main Door (Door 1) to the hospital (the volunteer can indicate where to go).

Who Do I Call at KSB If I Have A Question, Compliment or Concern?

Our Patient Relations Specialist, Andrea Cook, is available to listen and assist you if you have any questions, compliments or concerns.

Call: 815-285-5525 hours are Mon. - Fri. 8:00 AM - 4:30 PM
Email: acook@ksbhospital.com

You may also write to this address:
KSB Hospital
Patient Relations Specialist/Quality Services Department
403 East First Street
Dixon, IL 61021

At KSB Hospital, we strive to provide the best patient experience possible. We prefer to resolve your concern immediately, so please feel free to call.

What is a Patient Satisfaction Survey?

After your exam, you may be asked to help us maintain our high standards of care through our Patient Satisfaction Survey. Patient Satisfaction Surveys are administered through phone calls by our vendor, HealthStream. The call will come from 615-846-8410.

We ask that you please provide honest feedback, as all surveys are anonymous.

Your responses will assist us in understanding how we can better serve you.

How Does Billing Work?

The process and time frame of receiving a bill for services depends upon your insurance coverage and your insurance carrier. You will not receive a bill until the primary insurance company has processed the KSB claim for the services provided. At that point, you may receive a bill from KSB for your responsibility of the bill. As a general rule, you can expect a bill from KSB within the time frames listed below. However, each patient bill is unique and may vary.

Medicare	60-90 days after date of service
Medicaid	3 -6 months after date of service
Commercial Insurance	60-90 days after date of service
Self-Pay	30 days after date of service

Patient Financial Services representatives are available
Located on the 3rd floor of Town Square Centre
102 South Hennepin Avenue, Dixon, IL 61021

Available Mon.-Fri., 7:00 AM to 6:00 PM

Phone hours are Mon.-Fri. 7:00 AM to 5:00 PM at 815-285-8990.

You can also send an email to pfs@ksbhospital.com or visit KSBHospital.com/Billing for more information about the billing process.

Payments can be made online at www.KSBHospital.com.

In addition to your KSB bill, you can also expect a bill from Rockford Radiology Associates for the Radiologist's interpretation charge.

www.ksbhospital.com

403 East First Street, Dixon, IL 61021
(815) 288-5531