

SCHOLARSHIP PROGRAM

PURPOSE:

To encourage and assist hospital employees and individuals from the community interested in reaching their career goals in a healthcare related field.

POLICY:

Katherine Shaw Bethea Hospital, recognizing that health care is a very important aspect of life, looks for those who are committed to a career to provide better health for residents living in our service area by providing financial assistance in the form of a scholarship for their education. The recipients of a scholarship are encouraged to consider employment at KSB Hospital following the completion of their education.

CONSIDERATIONS AND RELATED ISSUES:

1. The scholarship will be awarded to a hospital employee or a student enrolling or currently enrolled in any program relating to health care.
2. The person seeking this scholarship will submit a written application to the CEO's Office at KSB Hospital. KSB High School Healthcare Scholarships (for High School Seniors) are due on March 15 of each year and all other KSB Scholarships are due on April 15 of each year. The scholarship will apply to the school year starting with the following Fall Semester.
3. The applications will be reviewed by a committee composed of at least two (2) hospital personnel and two (2) hospital board members appointed annually by the hospital board chairperson.
4. All applicants will be notified regardless if they do or do not receive a scholarship. KSB High School Healthcare Scholarship recipients will be notified during the month of April. All other KSB Scholarship recipients will be notified during the month of May.

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5. The following scholarships will be awarded annually:

1.	<p><u>Agnes Florence Memorial Employee Scholarship</u> Given to a KSB employee accepted into school with the focus of study in a health related field.</p>	\$1,000.00
2.	<p><u>Sarah E. Richards, R.N. Memorial Scholarship</u> Given to a student re-entering the workforce or pursuing a second career in nursing.</p>	\$500.00
3.	<p><u>Jean Davis Memorial Scholarship</u> Given to an area student accepted into school with the focus of study in a healthcare related field.</p>	\$500.00
4.	<p><u>Mary Lou Joyce Memorial Scholarship</u> Given to a KSB employee or family member who is attending OSF Saint Anthony College of Nursing for their bachelor's degree.</p>	\$1,100.00
5.	<p><u>KSB High School Healthcare Scholarship</u> To promote interest in the health care industry, KSB is offering scholarships to high school senior's of the following schools who are committed to a focus of study in a healthcare field:</p> <p style="text-align: center;">Amboy Ashton/Franklin Center Dixon Faith Christian Oregon Polo Sterling Newman</p> <p>In order to encourage and reward interest in this area, eight (8) annual \$1,000 scholarships (one scholarship to a high school senior of each abovementioned school with the exception of Dixon, which will receive two scholarships) will be awarded.</p>	\$1,000.00 each

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PROCEDURE:

1. The following criteria selection will be as follows if applying for any of the scholarships listed below:

**Agnes Florence Memorial Employee Scholarship
Sarah E. Richards, R.N. Memorial Scholarship
Jean Davis Memorial Scholarship
Mary Lou Joyce Memorial Scholarship**

- A. The student will be a resident of the hospital's primary service area and must have completed one year of college (post-high school).
 - B. Financial need will be taken into consideration.
 - C. Profile of yourself, stressing factors relevant to your occupational choice and goals. Qualifications you feel you have to pursue your education for your chosen profession, limit to one typewritten page.
 - D. Three forms of scholarship recommendation to be submitted (using the Scholarship Recommendation Form):
 - 1) From an instructor or employer.
 - 2) A personal reference from non-family member.
 - 3) Reference of your choice.
 - E. A current grade point average of 3.0 out of 4 or 4.0 out of 5 is desirable, but not necessary.
2. Past scholarship recipients are eligible to re-apply.
 3. The following criteria selection will be as follows if applying for the **KSB High School Healthcare Scholarship**:
 - A. The student will be a resident of the hospital's primary service area and is a high school senior at one of the following local schools: Amboy, Ashton/Franklin Center, Dixon, Faith Christian, Oregon, Polo and Sterling Newman. Students are eligible to receive only one award. All abovementioned schools will receive one (1) scholarship with the exception of Dixon, which will receive two (2).
 - B. Financial need will be taken into consideration.
 - C. Sciences studied during high school, including but not limited to physics, biology and chemistry.

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- D. Profile of yourself, stressing factors relevant to your occupational choice and goals in a healthcare related field. Qualifications you feel you have to pursue your education for your chosen profession, limit to one typewritten page.
 - E. Three forms of scholarship recommendation to be submitted (using the Scholarship Recommendation Form):
 - 1) From an instructor or employer.
 - 2) A personal reference from non-family member.
 - 3) Reference of your choice.
 - F. A current grade point average of 3.0 out of 4 or 4.0 out of 5 is desirable, but not necessary.
 - G. Preferred, but not necessary a career goal in the health care field.
- 4. Winners will be notified. Recognition will be given at a summer KSB Board of Directors meeting, to which scholarship winners are strongly requested to attend. Scholarship winners will be publicized.
 - 5. If the student discontinues their education, the funds are to be returned prorated with the school year left.

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REGULATIONS AFFECTING POLICY:

N/A

SCOPE:

All hospital employees and residents living in the hospital service area.

RESPONSIBILITY FOR ENFORCEMENT:

Administration

METHODS OF DISSEMINATION:

Administrative Management Manual

APPROVALS

Office of Primary Responsibility
President/CEO

Approved: 09/90
Effective:
Reviewed: 10/92, 09/93, 10/94, 04/95,
07/97, 11/98, 03/01, 06/06,
10/08; 10/10; 11/12; 1/16

President/CEO

Revised: 09/91, 08/96, 09/99, 10/01,
12/02, 11/03, 08/06, 12/08
01/10; 02/10; 01/11; 12/11
01/13; 02/14; 01/15; 1/16